## Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

## INVITATION TO BID

PURCHASE REQUEST NO: 1-24-04-0763

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM#	QTY.	UNIT	ARTICLES	U PRICE	TOTAL
	- 1		Delivery Term: 10 Working Days upon receipt of P	.0.	
	- 1	631	Lot 1	60	
1	2	unit	Flexible Vacuum Ho <mark>se 2", 5</mark> 0 <mark>Feet</mark>		
2	4	unit	Heavy Duty Leaf Ski <mark>mmer</mark>		
3	4	unit	14" Vacuum Head wit <mark>h side</mark> a <mark>nd botto</mark> m br <mark>ush</mark>		
4	4	unit	Steel Wire Brush 18" with aluminum handle		
			The state of the s	Sub-T <mark>ota</mark> l	
	_		Lot 2		
1	2	unit	Megaphone with USB, SD, Recor Function, Siren,		
			Whistle & Car Horn and Bluetooth		
			Lot 3		
1	4	unit	Outdoor Umbrella Round Shape 80" Diameter		
•	7	GI III	X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-	1	
	PURPOSE	≣:	For use of People's Park Management Office, this city.	TOTAL	
			LIPPIN	=	
	pany Name	e / Business N	ame & Address Name / Signature of Representatives	Form & A	Amount

of Bid Security

## INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-04-0763 DATE : April 23, 2024

PURPOSE: FOR USE OF PEOPLE'S PARK MANAGEMENT OFFICE, THIS CITY

OFFICE: PPMO

Lot 1

Lot 2

Lot 3

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., May 14, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

47,600.00

9,000.00

12,800.00

BID SECURITY

Cash/ Manager's Check/
Bank Draft/Guarantee
(2% of ABC)

Surety Bond
(5% of ABC)

2,380.00

180.00
256.00

640.00

## **TERMS & CONDITIONS**

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued : Two percent (2%) of the ABC (See above) by a Universal or Commercial Bank

in favor of City T<mark>reasu</mark>rer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit : Two percent (2%) of the ABC (See above)

issued by a Universal or Commercial Bank:
Provided, however, that it shall be confirmed or
authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

Surety Bond callable upon

c) Surety Bond callable upon : Five percent (5%) of the ABC (See above) demand issued by a surety or

insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD
ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE